



City of Tangent
P.O. Box 251
Tangent, OR 97389

PUBLIC NOTICE & AGENDA TANGENT CITY COUNCIL MEETING

THURSDAY, MARCH 23, 2023

6:30 P.M.

Meeting at City Hall and available on Zoom

Work Session

1. 2023 City Council Goals

Call to Order → Roll Call → Pledge of Allegiance

New Business

1. City Planner Budget Limit Adjustment – Discussion – Motion

Adjournment

City Hall
32166 Old Oak Dr.
Tangent OR 97389

www.CityofTangent.org
Phone: 541-928-1020
Fax: 541-928-4920

Office Hours
Monday – Friday
9:00 A.M. – 4:00 P.M.

New Business 1

**City Planner Budget Limit Adjustment
Discussion - Motion**

City Planner Budget Limit Adjustment – Discussion – Motion

Annually the City Planner has a maximum amount of time on his contract to provide services to the City of Tangent since the City doesn't have a tax base. The limit of \$7,000 was met in March of 2023, three months before the end of the current fiscal year.

The overage was due to a big increase in development projects across the City of Tangent and new projects, including the upcoming Transportation System Plan.

The City and City Planner has taken steps this fiscal year and last fiscal year to try to mitigate the time usage, such as creating a FAQ page on the website, memo for properties that bring many questions from the public, and reviewing the Agreement to Meet Cost, to be implemented earlier in the planning process.

The overage was a surprise to City Staff and City Planner. Based on the past nine months, the City Planner is projected to go over by \$2,346.66, a total of \$9,346.

While this is a 33% over, City Staff is aware that with the numerous projects, we cannot have all projects come to a halt and wait till July 1, 2023. City Staff recommends the City Council approve amending the contract limit for the remainder of the Fiscal Year 2023 to \$9,346.

City Staff will work with the City Planner to light the workload and prioritize some projects over others. City Staff will closely monitor the remaining three months to ensure we stay below the amended budgeted amount.

Shall the City Council approve amending the annual budget limit for the City Planner to \$9,346 for the remainder of the 2023 Fiscal Year? (Motion, Second, Vote)

**MONTHLY SPLITS OF FUNDS FOR CONTRACTED VENDORS
2022-2023**

NAME		Creed												
	FUND CODE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	Amt Left
														On Contract
Creed Eckert	5060-1	\$542.72	\$411.52	\$467.84	\$428.64	\$409.76	\$690.24	\$472.64	\$526.56	\$536.48				
	5060-2	\$110.24	\$83.59	\$95.03	\$87.07	\$83.23	\$140.21	\$96.01	\$106.96	\$108.96				
<u>\$7,000.00</u>	5060-4	\$101.76	\$77.16	\$87.72	\$80.37	\$76.83	\$129.42	\$88.62	\$98.73	\$100.59				
	5060-5	\$25.44	\$19.29	\$21.93	\$20.09	\$19.21	\$32.35	\$22.15	\$24.68	\$25.16				
	5060-6	\$25.44	\$19.29	\$21.93	\$20.09	\$19.21	\$32.36	\$22.16	\$24.68	\$25.14				
	5060-7	\$42.40	\$32.15	\$36.55	\$33.49	\$32.01	\$53.92	\$36.92	\$41.14	\$41.92				
	TOTAL	\$848.00	\$643.00	\$731.00	\$669.75	\$640.25	\$1,078.50	\$738.50	\$822.75	\$838.25	\$0.00	\$0.00	\$0.00	
												YTD TTL	\$7,010.00	-\$10.00

MARCH 17, 2023

TANGENT PLANNING DEPARTMENT

<u>Projects</u>	<u>Agreement to Meet Costs in Place?</u>	<u>Project Status</u>
PENDING APPLICATIONS:		
SPR 22-04-Agility TBP#50	YES	Awaiting Submittal
Agility TBP #52 File No. Not Yet Assigned	YES	Awaiting Submittal
CPMA ZMA 22-01 Clark Map Amendments	YES	Awaiting Additional Information
CDA 23-01 New Bldg TBP 63	YES	Conditional Development Agreement in process, DSL delays
ANTICIPATED APPLICATIONS		
Brush Partition, etc.	YES - <i>City Council Agreed to Pay</i>	Submittal anticipated in April 2023 acc. To applicant
Willow Group SPR	NOT YET	Compliance Officer was recently promised application soon
Hendrix Heating SPR, Variance	NOT YET	Applicant working with DSL to determine feasibility
Meir SPR, Potential Variance	NOT YET	Application likely, also involves flood permit and fill permit
TBP 22/23 New Building SPR	NOT YET	Project reportedly in design phase
Oregon Powder Coating CDA & Phase II Conditions, SPR	YES	SPR upon location of a tenant, ongoing monitoring of conditions of approved Conditional Development Agreement
SPR, other? SE Corner Old 34 & McFarland	NOT YET	Staff have had several inquiries re: this 7+ acre HCI zoned lot available for sale

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Projects

OTHER

	<u>Agreement to Meet Costs in Place?</u>	<u>Project Status</u>
Forms Development, Refinement (also Fees)	NO. To be funded outside of planning budget, if possible.	e.g., Transportation Waiver, Improvement Agreement, Performance Guarantee, Agricultural Exemption Form, Demo Form, etc
Stuewe & Sons, Cam West	YES	Oversee Rolland Drive street improvements, monitor compliance with/implement conditions of site plan approvals
SteelFab	YES	Implement conditions of site plan approval, obtain Transportation Waiver
PLSI	YES	Implement conditions of site plan approval
Sullivan Rodriguez	YES	Implement conditions of site plan approval, oversee occupancy requirements
Sheet Metal Solutions	YES	Implement conditions of site plan approval, oversee occupancy requirements
Multi-Use Path Gap	NO. To be funded outside of planning budget if possible	Manage project to fill gap in path at post office and south of it
Birdfoot Drive Improvements	NO. To be funded outside of planning budget.	Contribute to this project, including coordination for EV charging
Elementary School Area Pedestrian Improvements	NO. To be funded outside of planning budget.	Work with city manager, engineer, Linn Co., etc. to realize these improvements including an ADA compliant crossing
Citizen/Development Inquiries	NO. To be funded from planning budget.	Max. 1 hour staff time for residential, 2 hrs commercial, then agreement to meet costs typically required
Prioritize Among Planning Tasks	NO. To be funded from planning budget.	Multi-tasking, juggling, and prioritizing among various city projects and and work tasks requires significant overhead, time
Coordinate w/Linn County Bldg.	NO. To be funded from planning budget except for large undertakings, negotiations, etc.	Regarding building plans review/inspection services, occupancy

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Projects

Agreement to Meet Costs in Place?

Project Status

Attend Planners Network Mtg	NO. To be funded outside of planning budget.	March 22, 23 Budget of \$584
Parks Commission	NO. To be funded outside of planning budget if possible.	Ongoing.
Strategic Plan	NO. To be funded outside of planning budget.	Ongoing.
Regional Solutions Team	NO. To be funded outside of planning budget.	Ongoing.
Technical Assistance Grant	NO. To be funded outside of planning budget.	Application period approaching this spring. DLCDC encourages Tangent to apply to fund Buildable Lands Inventory and Land Needs Analysis
Transportation System Plan	NO. To be funded outside of planning budget.	Ongoing.
Expanded Transit Service	NO. To be funded outside of planning budget.	Continue to work with AAMPO on this.
AAMPO Regional Transportation Plan (RTP)	NO. To be funded outside of planning budget.	Continue to coordinate with AAMPO on draft bike/ped plan, etc.
Climate Friendly and Equitable Communities	NO. To be funded outside of planning budget.	Coordinate with state of Oregon, city staff to ensure compliance